

Bedford Public Library System  
Board of Trustees Meeting Minutes  
Bedford Central Library  
October 2, 2018

Board members present: Jan Markham, Mary Jo Krufka, Ellen Wandrei, Debbie Morin, Randy Cox, Penny Carter and Pamela Willoughby

Staff present: Jenny Novalis, Library Director

Ellen called the meeting to order at 7:10pm

Ellen asked if there were any additions to the agenda, there are no additions. Mary Jo motioned to approve the agenda; Debbie seconded, all agreed. Ellen asked for a motion to approve the previous minutes, as amended. Jan motioned to approve them, as amended; Pamela seconded, all agreed.

No public comments

Linda Bosigner and Sharon Jones presented a proposal to have the Moneta Garden Club purchase and install a blue star marker on the grounds at the Moneta Library. This project would be done in cooperation with the memorial patio proposal that the Moneta Friends of the Library have been working on. There would be no cost to the library and they are hoping to install it in the spring, if the Board approves the project. A brief discussion ensued and Ellen asked for a motion to approve the blue star marker project. Mary Jo motioned to approve it, Pamela seconded, all agreed.

Jenny provided updated information concerning a trend in public libraries to remove overdue fines for children's books. The Board first discussed this last spring. Updated revenue impact numbers were presented and both Lynchburg Public and Campbell County Public library systems have started delving into this issue as well. It would require all three systems to have the same circulation rule on this matter for it to be successful. No decision is needed at this time but the Board indicated that if the revenue could be made up in some other way, it would be beneficial to enact the change in circulation rules.

The Board reviewed the supporting documentation for the Forest Library CIP request and discussed some items on the Forest staff's wish list. The Board also discussed the Montvale Library situation.

The Board reviewed the income/expense report from the end of August 2018. Jenny noted that Ivan is ready to proceed with replacing the ballasts/electrical for all 56 can lights at the Forest Library since more than a third of them are not functioning. The parking lot lights at the Stewartsville Library also have a significant amount that are not working. He has identified those two projects as the highest priority for this coming fiscal year. The Board discussed their anticipated costs and reviewed the amount available in the fund accounts. Ellen asked for a motion to approve using building fund account monies for these two building projects. Penny

motioned to expend funds from the building fund account for these two projects, Jan seconded and all agreed.

Ellen asked for a motion to adjourn. Penny motioned, Jan seconded, all agreed. The meeting adjourned at 8:25pm.